

Sewerage connection

Application for Connection to a Public Sewer
 –Section 106 of the Water Industry Act 1991

NOTE: Please ensure all relevant sections of the application are completed and refer to the attached support notes. Please ensure you save a completed copy of this application form for your own records.

Office use only
SCA

Section 1A: Applicant's details (The owner/occupier of the site)

<div style="background-color: #0070C0; color: white; padding: 2px;">Name of Applicant:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>	<div style="background-color: #0070C0; color: white; padding: 2px;">Note. 1.1</div>	<div style="background-color: #0070C0; color: white; padding: 2px;">Contact name:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>
<div style="background-color: #0070C0; color: white; padding: 2px;">Address of Applicant:</div> <input style="width: 95%; height: 60px; margin-top: 2px;" type="text"/> <p style="margin-top: 10px;">Postcode:</p>	<div style="background-color: #0070C0; color: white; padding: 2px;">Note. 1.2</div>	<div style="background-color: #0070C0; color: white; padding: 2px;">Telephone number:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>
<div style="background-color: #0070C0; color: white; padding: 2px;">Registered company number:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>	<div style="background-color: #0070C0; color: white; padding: 2px;">Note. 1.3</div>	<div style="background-color: #0070C0; color: white; padding: 2px;">Mobile number:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>
		<div style="background-color: #0070C0; color: white; padding: 2px;">Email address:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>

Section 1B: Agent/Consultant details (only to be completed if an agent/consultant is being used)

<div style="background-color: #0070C0; color: white; padding: 2px;">Name of Agent/Consultant:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>	<div style="background-color: #0070C0; color: white; padding: 2px;">Note. 1.4</div>	<div style="background-color: #0070C0; color: white; padding: 2px;">Contact name:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>
<div style="background-color: #0070C0; color: white; padding: 2px;">Address:</div> <input style="width: 95%; height: 60px; margin-top: 2px;" type="text"/> <p style="margin-top: 10px;">Postcode:</p>	<div style="background-color: #0070C0; color: white; padding: 2px;">Note. 1.2</div>	<div style="background-color: #0070C0; color: white; padding: 2px;">Telephone number:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>
<div style="background-color: #0070C0; color: white; padding: 2px;">Registered company number:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>		<div style="background-color: #0070C0; color: white; padding: 2px;">Mobile number:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>
		<div style="background-color: #0070C0; color: white; padding: 2px;">Email address:</div> <input style="width: 95%; height: 25px; margin-top: 2px;" type="text"/>

Section 1C: Site details

Site name and address: Note. 1.5

Postcode:

Ordnance survey reference: Note. 1.6

x:	Y:
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To whom should we send the correspondence?

Applicant Agent/Consultant

Related application reference: Note. 1.7

Section 2: Contractor details

Name of Contractor: Note 2.1

Address of Contractor: Note 1.2

Postcode:

Registered company number: Note. 1.3

Contact name:

Telephone number:

Mobile number:

Email address:

Section 3: Construction and Design Management (CDM) Regulations 2007

NOTE: For information on the CDM Regulations 2007 please visit www.hse.gov.uk

1. Is your project notifiable? **Note 3.1** Yes No
If no, please move to the next section.

NOTE: Your project is notifiable if construction work lasts more than 30 working days or involves more than 500 person days

2. Has the Health and Safety Executive been notified that your project is notifiable? **Note. 3.2** Yes No

NOTE: If No, you need to contact the HSE at www.hse.gov.uk to advise that your project is notifiable before you submit this application form.

3. If yes to 2, have you appointed a CDM co-ordinator? **Note 3.3**

Yes

No

Name of CDM Co-ordinator:

Address:

Postcode:

Contact name:

Telephone number:

Email address:

Name of Principal Contractor:

Address:

Postcode:

Contact name:

Telephone number:

Email address:

Section 4: Ground condition

1. Was the site previously used for: **Note 4.1**

- a) Greenfield/agriculture
- b) Housing
- c) Industry
- d) Landfill
- e) Other (please specify)

Section 5: Property details

1. Is the connection for:

A new property

An existing property

2. Please specify the type and number of units:

Commercial

Houses

Apartments

Highway drainage only **Note: 5.1**

3. Do you have an existing sewer connection?

Yes

No

4. Do you have an existing water connection?

Yes

No

5. If yes, please confirm the name of the water supply company.

Section 6: Local Council details

Name of local Council: **Note 6.1**

Outline consent date: **Note 6.3**

Local Council planning consent ref: **Note 6.2**

Full consent date: **Note 6.4**

NOTE: Please provide a copy of any conditions attached to the consent.

Section 7: Connection details

Separate applications are needed for each new connection to the public sewers. A lateral drain/sewer is for disposal of foul sewage, surface water or combined flows.

1. Will the connection involve crossing third party land other than the public highway? **Note 7.1** Yes No

If Y

2. Please indicate the purpose of your connection (if more than one option is chosen a new application is required).

Note 7.2

a) Surface water Note 7.3	b) Foul	c) Combined
Surface water anticipated peak flow rate through your connection	Foul anticipated peak flow rate through your connection	surface water/foul anticipated peak flow rate through your connection
<input type="text" value=""/> l/s	<input type="text" value=""/> l/s	<input type="text" value=""/> l/s
<input type="text" value=""/> m ² or HA		<input type="text" value=""/> m ² or HA

NOTE: If you have ticked a or c, evidence must be attached to demonstrate that ground conditions do not permit the use of soakaways.

3. Previous impermeable area for surface water, if known **Note 7.4** m² or HA

4. Is it a direct connection to the public sewer? Yes No
If yes, please complete the tables below. If no, please skip to question 5.

Connection specification (refer to Technical Guidance notes) – MUST BE COMPLETED				
For additional details please refer to section 4 of the “Sewerage supply connection guidance notes”				
Item:	Pipe size and material	Chamber size and material	Depth to invert	Public highway/ Private land
Lateral drain connection (1 property)				
Sewer connection (more than 1 property)				
Public Sewer details				

Connection specification (refer to Technical Guidance notes) – MUST BE COMPLETED			
For additional details please refer to section 10 of the “Sewerage supply connection guidance notes”			
Method of connecting to existing public sewer	Depth to invert	Cover type (D400, B125, A15)	Public highway/ Private land
New manhole			
Existing manhole			
Junction			
Saddle			

5. Is a private pumping station to be installed? Yes No

Anticipated start date:	Proposed date of connection:
<input type="text" value=""/>	<input type="text" value=""/>

Make and mode

Section 8: Checklist / Required information and plans

Please note that incomplete or unsigned applications will be returned which will delay approval of the application.
To ensure that we have all the information please tick the checklist below that you have included:

Item:	Option 1	Option 2
Location plan showing the site and point of connection		
Site plan showing location of chamber, pipework, details, public sewer		
Long section drawing if connection is greater than 15 metres		

Item:	Option 1	Option 2
Proposed contractors Health and Safety policy (see note 5) – only required if a copy has not been supplied within the last 12 months. (Please state reference number previously supplied.....)		
Evidence to show right of access through 3rd party and land has been given		
Pump details, manufactures specification, flow rate		
Risk assessment and method statement		
Connection application payment (see Section 2.2 of guidance notes)		
Evidence as to why soakaways cannot be used (surface water and combined connection applications only)		

Do you wish to pay by: Credit/Debit card
BACS

Yes No
Yes No

If yes please provide:

Contact Name:

Contact Tel No

Section 9: Declaration (To be signed by Applicant)

Please tick only one option and sign the declaration.

Option 1 – My Contractor will make a direct connection to a public sewer (please ensure Section 3 is completed)

Note – if you elect to construct the direct connection(s) and it is in the public highway it must be constructed to Severn Trent Connect’s standards and offered for adoption on completion (see guidance notes).

I agree to:

1. Bear all costs and charges incurred in the construction of the lateral drain/sewer and making the connection.
I enclose a cheque for the connection application charge as detailed in the Developer Charges Summary, payable to Severn Trent Connect. I also agree to pay any additional costs as set out in the Developer Charges Summary if I change my proposal or for repeat or out of normal working hours inspections that become due.
2. Before the connection is made by my Contractor, I agree to give you a minimum of **two working days** notice in order that the works may be inspected by you.

Option 2 – My contractor will make an indirect connection to private drainage.

I agree to:

1. Bear all costs and charges incurred in the construction of the lateral drain/sewer and making the connection.
I enclose a cheque for the connection application charge as detailed in the Developer Charges Summary, payable to Severn Trent Connect. I also agree to pay any additional costs as set out in the Developer Charges Summary if I change my proposal or for repeat or out of normal working hours inspections that become due.

By signing this form I confirm that:

- I agree to the terms as set out under the option I have opted for above
- The Applicant is the owner/occupier of the premises to which this application relates
- All statutory requirements, including without limitation the Water Industry Act 1991 and the CDM Regulations 2007 (as amended) shall be met
- I have read the Developer Charges Summary and understand the charges that are applicable to the connection.
- I have read the Severn Trent Connect guidance notes for providing a new connection to a public sewer
- (If signing on behalf of a Company) I am a duly authorised representative of the Company and can bind the Company accordingly.

Signed:	Position: (If signing on behalf of a Company)
<input type="text"/>	<input type="text"/>
Full name in capitals:	
<input type="text"/>	
Company name: (If signing on behalf of a Company)	Address:
<input type="text"/>	<input type="text"/>
Company name: (If signing on behalf of a Company)	
<input type="text"/>	
	Postcode:
	<input type="text"/>

Please note that we will only discuss this new connection with those parties identified on the application.
Should you make any changes to this information you must inform us as soon as possible so as not to delay your application.

Please return this form with supporting documents to:

**Severn Trent Connect
Developer Services**
Severn Trent Centre
2 St. Johns Street
Coventry, CV1 2LZ
Telephone: 0345 450 9549

Support notes

IMPORTANT NOTE: Insufficient or inaccurate information may result in delays in the processing of your application.

Note 1: Applicants details

- 1.1 The Applicant is the owner/occupier of the site that requires the connection. It is this individual/company that is responsible for the content of the application form and accepting the conditions laid out in the application declaration.
- 1.2 Please ensure that the complete address and contact details are provided. These address details may be used for future contact and correspondence.
- 1.3 Registered Company Number: The registration number of the business as issued by Companies House **www.companieshouse.gov.uk**.
- 1.4 We will accept an application form that has been completed by an Agent/Consultant, however, the Applicant remains responsible for the content of the application and must sign the application form.
- 1.5 Please provide as much of the site address as is available at the time of the applications submission. This address **MUST** contain: Road name, Town/city, County.
- 1.6 The Ordnance Survey reference is a 12 digit grid reference split into two 6 digit numbers (X and Y). This can be obtained from **www.ordnancesurvey.co.uk**
- 1.7 If you have made a development enquiry or submitted any applications that are linked to this site please provide the reference numbers. This will help us process your application.

Note 2: Contractor details

- 2.1 The contractor will be the company that will be making the actual connection.

Note 3: Construction, Design and Management (CDM) Regulations 2007

- 3.1 Your project is notifiable if construction work lasts more than 30 working days or involves more than 500 person days.

IMPORTANT NOTE

If your project is notifiable you will have to appoint a CDM co-ordinator, if you have not Severn Trent Connect cannot process your application form.

- 3.2 More information regarding the Health and Safety Executive (HSE) and how to contact them can be found at **www.hse.gov.uk**
- 3.3 CDM Co-ordinator (Definition): The person appointed to advise and assist the client on how to comply with the CDM Regulations during the project, and to ensure that suitable arrangements are made and implemented for the co-ordination of health and safety measures during planning and preparation for the construction phase. **Only appointed on notifiable contracts.¹**
- 3.4 Principal Contractor (Definition): The duty holder who is required to ensure effective management of health and safety throughout the construction phase of the project. Their main duty is to properly plan, manage and co-ordinate work during the construction phase in order to ensure that hazards are identified and risks are properly controlled.²

¹ Definition taken from The HSE Industry guidance for CDM Co-ordinators

² Definition taken from The HSE Industry guidance for Principal Contractors

Note 4: Ground conditions

- 4.1 Previous use definitions
- a) **Greenfield/agriculture:** An area of land used previously for agriculture, forest land or some other undeveloped site
 - b) **Housing:** A site dedicated to domestic premises
 - c) **Industry:** A site dedicated to commercial or industrial uses
 - d) **Landfill:** A disposal site where solid waste, such as paper, glass, and metal, is buried between layers of dirt and other materials.

Note 5: Property details

- 5.1 Highway drainage: Highway drainage is the disposal of rainwater, achieved by a network of watercourses of various types along the sides of roads and footpaths. Severn Trent Connect are not obliged to accept highway drainage, the addition of highway drainage to the waste network will have to be agreed with Severn Trent Connect.

Note 6: Local Council details

- 6.1 Please provide the name of the Council authority that has provided planning permission construction on the site.
- 6.2 Please provide the unique reference number for the planning permission issued by the Council authority.
- 6.3 **Outline consent:** A form of planning consent designed to test the principle of whether or not a development is acceptable. The planning authority can request any level of detail they think is necessary to reach a decision, although usually, only a minimal amount of information is supplied. Outline consent does not authorise construction, only that the site is suitable for development.
- 6.4 **Full consent:** A detailed planning assessment that will provide consent for construction to start, as well as confirming the future use of the site.

Note 7: Connection details

- 7.1 **Third party land: Any land that is not in the possession of the Applicant and for which permission for construction must be sort. If permission is not granted alternate points of connection will be considered, however if no alternate options exist please complete the SRLD Application for a sewer requisition or a lateral drain connection under Section 98 of the Water Industry Act 1991.**
- Public Highway:** Any public street, road, turnpike or canal which any member of the public has the right to use.
- 7.2 Each option (surface water, foul water and combined) denoted a single connection, if you choose more than one option you will need to complete an additional form for the additional connections. A separate application form (and associated fee) is required for each connection that you wish to make. With regards to combined sewers, this option can only be considered if no alternate separate foul and surface water sewers are available.
- 7.3 Soakaways should be the first option for disposal of surface water (see Section 6 of 'A new connection to a public sewer (Sections 106 to 109 of the Water Industry Act 1991) guidance notes).
- 7.4 Severn Trent Connect need to know the area of the site that was covered by an impermeable material, such as asphalt, concrete etc, as this will impact the amount of surface water drainage that will enter the sewer network.