

Form G/02: Trade effluent discharge notice

May 2015

Form G/02: Trade effluent discharge notice

Application for a Trade Effluent Discharge

Trade Effluent into the Wholesaler's Sewerage System or for a Modification to an Existing Consent to Discharge into a Wholesaler's Sewerage System

(in accordance with Water Industry Act 1991)

Application made to Wholesaler:

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This form should be used in the case of:

- The Trade Effluent Consent application under Process G2 of the Operational Terms where an application is made by the Retailer on behalf of its Non-Household Customer or by a Non-Household Customer directly either for a new Trade Effluent Consent or for re-activation of a discontinued Trade Effluent Consent.
- The discontinuation of a Trade Effluent Consent under Process G5 of the Operational Terms.

Note: This form should be completed by the owner or occupier of the premises to which the application relates. It should also be completed by the Retailer. The information provided will be reviewed by the Wholesaler, who will follow up accordingly should any material information be missing. The application will not be considered complete until the information requested is provided. Please note that completion of this application form does not constitute approval to discharge Trade Effluent.

A separate application should be made for each Trade Effluent discharge made or to be made at the premises.

Where this notice is used in relation to a proposed discharge, it is a notice applying for a Trade Effluent Consent under section 119 of the 1991 Act. By signing the form below, the Non-Household Customer has confirmed that it wishes to make the application. By submitting this form, the Retailer confirms that, subject to completion of the remaining steps of process G2 or G5, it accepts liability for the Wholesale Charges in respect of that Trade Effluent Consent.

The form is divided into sections, as follows:

| Number | Section |
|--------|---|
| 1. | Retailer details |
| 2. | Type of application |
| 3. | Details of applicant to which the application relates |
| 4. | Trade effluent discharge description |
| 5. | Trade effluent monitoring and location |

| | |
|-----|---|
| 6. | Water supply details |
| 7. | Water consumption information |
| 8. | Water loss |
| 9. | Information relating to health and safety |
| 10. | Discontinuation or termination of trade effluent consent |
| 11. | Declaration by the authorised signatory |
| 12. | Consent from the Retailer to contact the Non-Household Customer |
| 13. | Declaration by the Retailer |

The owner or occupier of the premises should complete sections 2 to 11 and Annex 1. The Retailer should complete sections 1, 12 and 13. The Retailer may assist the Non-Household Customer in completing the application, and may make technical enquiries of Wholesaler using Process G1.

1. Retailer details

Note: The Retailer will be the company that is the retail provider for Sewerage Services to the premises and bills for those services.

Retailer name:

Retailer ID:

Retailer's own reference:

Contact name :

Contact number:

Contact e-mail:

2. Type of application

Please indicate which of the following this application relates to by ticking one relevant box:

- | | | |
|--|--------------------------|--|
| a) Proposed discharge for which no consent exists | <input type="checkbox"/> | Please complete sections 3 to 9 |
| b) Variation to an existing consent | <input type="checkbox"/> | Please complete sections 3 to 9 |
| c) Renewal of existing consent after discontinuation | <input type="checkbox"/> | Please complete section 3.1 and note any other change, if any, to the discharge in the relevant sections |
| d) Change of occupier at the consented premises | <input type="checkbox"/> | Please complete section 3 |
| e) Change of legal name of owner or occupier at the consented premises | <input type="checkbox"/> | Please complete section 3 |
| f) Discontinuation of Trade Effluent Services | <input type="checkbox"/> | Please complete section 10 |
| g) Termination of consent | <input type="checkbox"/> | Please complete section 10 |

The Non-Household Customer must complete the declaration in section 11 and the Retailer must complete section 12 and the declaration in section 13.

Where there is an existing consent for the discharge, please provide the consent reference number:

Trade Effluent Consent reference number:

3. Details of applicant to which the application relates

Information about the organisation applying for the discharge to consent

This is the legal body responsible for the discharge and the premises from which the discharge will be made. All legal documentation and notices relating to the Trade Effluent discharge will be

sent to this address and copied to the Retailer.

Please indicate the legal status of the company or organisation:

- Company or body corporate
- Governmental organisation
- Sole trader
- Partnership

Please provide the full legal name of the company. In the case of a sole trader, please provide the name of the individual. In the case of a partnership, please provide the names of all the partners:

.....
.....
.....
.....

Trading name of the company or organisation if different:

.....

Registered address and other details:

Registered address: This may be a private address in the case of a sole trader or partnership:

.....
.....
.....
.....

Postcode:

Is the organisation a registered company?

- Yes
- No

If yes, Companies House registration number:

Name of principal contact:

Job title of principal contact:

Landline telephone number:

Mobile number:

Fax number:

Email address:

3.1 Trade premises details to which application for consent applies

This is the premises from which the Trade Effluent is to be discharged or is discharged (as applicable).

Please provide any SPID reference number given to the premises. Please note this reference will be quoted on the sewerage bill for the premises.

.....
UPRN for the premises where known:

.....
Trading name at premises:

.....
Address of premises:

.....
.....

Postcode:

Name of contact at the premises; this is the primary contact for trade effluent matters at the premises:

.....
Job title of contact at the premises:

Landline telephone number:

Mobile number:

E-mail address:

Contact name:

Please indicate the operational hours for the premises:
.....

Out of hours contact:

Name of contact:

Job title of contact:

Landline phone number:

Mobile number:

Email contact details:

Nature of business carried out at the premises: please provide a description of the type of business carried out at the premises:

.....
.....

Please provide the Standard Industry Classification or SIC Code¹ where known:

¹ SIC Code is a classification of principal economic activity, and is submitted on the annual return to Companies House if applicable.

.....
SIC Code Type (year of SIC list being referenced) circle one only: 1980 / 1992 / 2003 / 2007

Owner of premises

Is the company applying for the consent the owner of the premises?

Yes

No

If it is not the owner, please provide:

Name of owner of the premises:

Address:

.....

.....

Postcode:

Telephone number:

4. Trade effluent discharge description

All substances discharged should be declared in this application, and any omission to declare substances discharged or to be discharged will constitute an offence by virtue of Section 118(5) of the Water Industry Act 1991.

Trade conducted at the premises:

.....

Describe in detail the process(es) from which the Trade Effluent arises:

.....

.....

.....

Trade Effluent treatment to be given at site: (e.g. oil separation, balancing, pH correction, chemical or biological treatment)

.....

.....

Nature, composition and temperature of Trade Effluent draining to the Sewerage System:

.....

.....

Chemicals stored on site:

Please complete the attached schedule at Annex 1. Please provide any additional relevant

For more information see <http://www.siccodesupport.co.uk/>.

remarks here (list on a separate sheet if necessary):

.....
.....

Chemicals/substances to be discharged:

Please complete the detailed list at Annex 1 of substances likely to be present in the Trade Effluent and to be discharged from the site. Please provide any relevant general remarks here:

.....
.....

Maximum quantity to be discharged (m³ per 24 hours)

Maximum rate of discharge (litres per second)

Period(s) of discharge (normal working hours during day)

Method of measuring discharge flow (if there is a flow meter please provide details in section 5)

Proposed starting date for discharge (or approximate starting date for an existing discharge)

5. Trade effluent monitoring and location

Is there a flow meter which directly measures the Trade Effluent discharged?

Yes

No

If yes, please advise the following information about each flow meter. If there is more than one flow meter, please use additional sheets.

Meter manufacturer and model:

Serial number:

Number of digits² to provide reading to 1 m³:

Unit of measurement: Metric m³

Metric other

Description

Imperial

Description

² E.g. if a x10 meter, the number of digits that are required to read 1m³ is one more than the number of physical dials

Current reading of the meter:

Date of reading:

Location of meter: Indoors Outdoors

Location description:
.....

Meter location (GIS X):

Meter location (GIS Y):

Please attach to this application a current calibration certificate (please note that calibration certificate is required to be provided annually):

Please indicate if attached:

Yes

No

If no, please comment on reasons:

.....
.....

Is there additional monitoring of the discharge, such as pH monitoring or online COD?

Yes

No

If yes, please provide further details:

.....
.....

Please provide a description of the location of the sample point: please note that the sample point must be such that will provide a sample of the Trade Effluent discharged to the sewer without contamination, and provide safe and reasonable access at all times:

Location:
.....

Please enclose a drainage drawing for the premises showing:

- The location of the sample point:
- Point of entry into the Sewerage System, appropriately coloured as follows:

Red – Sewer network Blue – Surface water

Green – Trade Effluent Brown – Domestic waste

Please provide the name of the street where the connection to the sewer is located

Is this a proposed or an existing connection to the sewerage network?
 Proposed Existing

Into which sewerage network is the discharge intended to be made? Please indicate:
 Foul sewer Surface Water sewer
 Combined sewer Direct to waste water treatment works

Is there any rainfall discharged through the Trade Effluent sample point?
 Yes No

Contaminated surface area draining through Trade Effluent sample point:
 m²

Non-contaminated surface area draining through Trade Effluent sample point:
 m²

6. Water supply details

How is water supplied to the premises:
 Mains supply or supplies Private borehole
 Private third party network Other, eg rain water harvesting
 Other abstraction

If you receive water from a private network, please indicate the name of the supplier:

Is any private water supply metered?
 Yes No

If yes, please provide the following meter details in relation to the private water supply. If there is more than one meter, please use additional sheets.

Meter manufacturer and model:

Serial number:

Number of digits³ to provide reading to 1m³:

³ E.g if a x10 meter, the number of digits that are required to read 1m³ is one more than the number of physical dials

| | |
|-------------------------------|--|
| Unit of measurement: | <input type="checkbox"/> Metric m ³ |
| | <input type="checkbox"/> Metric other |
| | Description |
| | <input type="checkbox"/> Imperial |
| | Description |
| Current reading of the meter: | |
| Date of reading: | |
| Location of meter: | <input type="checkbox"/> Indoors <input type="checkbox"/> Outdoors |
| Location description: | |
| | |
| Meter location (GIS X): | |
| Meter location (GIS Y): | |

7. Water consumption information

| | |
|--|-------|
| Average water consumption (m ³ per day) | |
| Average consumption from sources other than public supply (e.g. borehole, river, sea etc.)(m ³ per day) | |
| Average number of days worked per week and weeks per year | |
| Any regular or seasonal closure | |
| Number of Full Time Equivalent ⁴ employees working at the premises | |
| Is there a staff canteen where full meals are provided? | |
| <input type="checkbox"/> Yes | |
| <input type="checkbox"/> No | |
| If Yes, how many full meals are provided each day? | |

⁴ Full Time Equivalent - A full time employee is expected to work 1800 hours per annum (8 hours per day, 5 days per week, 52 weeks per year with 35 days leave). The number of full time equivalent employees should therefore be calculated as follows:

$$\text{Average Annual Full-Time Equivalent} = \frac{\text{Total hours worked per annum for all employees at the premises}}{1800}$$

Number of shifts worked per day

Number of residential staff

8. Water loss

Calculated water used on site and not discharged to sewer – e.g., ice making or water used in products such as soft drinks

- (i) by evaporation(m³ per day)
- (ii) in product(m³ per day)
- (iii) other:
- Volume lost:(m³ per day)
- and specify how lost:

9. Information relating to health and safety

Please indicate if there are any particular Health and Safety considerations or access requirements that need to be observed by visitors to the premises such as PPE:

.....

.....

Please indicate if the premises is subject to Control of Major Hazards (COMAH) regulations?:

Yes No

Please indicate if the Environment Agency has issued an environmental permit in relation to the premises from which the Trade Effluent is to be discharged:

Yes No

Permit type: Permit number:

Application in progress: Yes:

10. Discontinuation or termination of trade effluent consent

Proposed date of commencement of discontinuation of the Trade Effluent Consent and expected duration of that:

.....

| |
|--|
| |
| Proposed date of termination of the Trade Effluent Consent: |

11. Declaration by the authorised signatory

This application form must be signed by an authorised signatory of the company responsible for the Trade Effluent discharge as set out in section 3 above. Section 118 of the 1991 Act makes it an offence to discharge Trade Effluent without a Trade Effluent Consent. Section 204 of the 1991 Act requires that information regarding the discharge of Trade Effluent must be given and failure to give such information is an offence.

I declare that the information given in the application form and any accompanying information is correct to the best of my knowledge and belief and is sufficient to specify all matters (pursuant to S119(2) of the 1991 Act).

I acknowledge that there may be a requirement to provide and maintain suitable inspection chambers/effluent treatment/monitoring equipment and for reporting information on the composition and volume of Trade Effluent discharged to sewer.

Signature:

Date (dd/mm/yyyy):

Full name (in capitals)
.....

Role in the company or job title:
.....

For and on behalf of (company name):
.....

Telephone number:

Email address:

12. Consent from the Retailer to contact the Non-Household Customer

The Wholesaler may wish to contact the Non-Household Customer to arrange a visit to the premises or to ask detailed follow up questions of clarification in relation to the discharge. Please indicate whether you wish to be present at the visit of the Wholesaler and if you are agreeable for the Wholesaler to contact the Non-Household Customer to arrange the visit and / or seek the follow up information; or if you wish to arrange the visit to the premises and provide the follow up information.

- Please tick if you wish to be present at the visit to the premises of the discharge
- Please tick if you wish the Wholesaler to contact the Non-Household Customer to arrange a visit
- Please tick if you will undertake to arrange the visit

Please tick if you consent to the Wholesaler contacting the Non-Household Customer directly in relation to detailed follow up questions:

- Yes
- No

Where consent has been given, the person indicated above will be contacted unless otherwise specified here:

.....

13. Declaration by the Retailer

I believe the information given above is true and accurate.

Signature:

Date (dd/mm/yyyy):

Full name (in capitals):

Role in the company or job title:

Annex 1: Schedule of substances to be discharged / stored on site

Please complete in full the list of substances to be discharged and stored on site. Please provide further information as requested below.

Table:

| List of substances | Discharged (tick) | Stored (tick) | Further information (concentration, volumes) |
|--|----------------------|------------------|---|
| 1,1,1-Trichloroethane | | | |
| 1,1,2-Trichloroethane | | | |
| 1,2-Dichloroethane | | | |
| 2,4-Dichlorophenol | | | |
| 2-4-D (2-4 Dichlorophenoxyacetic acid) | | | |
| 2-Chlorophenol | | | |
| 3 or 4 – chlorophenol | | | |
| 4-Chloro-3-methyl-phenol | | | |
| Abamectin | | | |
| Alachlor | | | |
| Aldrin | | | |
| Aluminium | | | |
| Ammonia | | | |
| Anthracene | | | |
| Arsenic | | | |
| Atrazine | | | |
| Azinphos-ethyl | | | |
| Azinphos-methyl | | | |
| Bentazone | | | |
| Benzene | | | |

| List of substances | Discharged (tick) | Stored (tick) | Further information (concentration, volumes) |
|--|----------------------|------------------|---|
| Benzo(a)-pyrene | | | |
| Benzo(b)-fluor-anthene | | | |
| Benzo(g,h,i)-perylene | | | |
| Benzo(k)fluor-anthene | | | |
| Biphenyl | | | |
| Boron | | | |
| Brominated diphenylether | | | |
| Bromine | | | |
| Bromoxynil | | | |
| Butylbenzyl phthalate | | | |
| C10-13 Chloroalkanes | | | |
| Cadmium and its compounds | | | |
| Carbendazim | | | |
| Carbon Tetrachloride (Lindane and related compounds) | | | |
| Chlorfenvinphos | | | |
| Chloride | | | |
| Chlorine | | | |
| Chloroform | | | |
| Chloronitrotoluenes | | | |
| Chlorothalonil | | | |
| Chlorotoluron | | | |
| Chlorpropham | | | |
| Chlorpyrifos | | | |
| Chromium | | | |

| List of substances | Discharged (tick) | Stored (tick) | Further information (concentration, volumes) |
|-----------------------------------|----------------------|------------------|---|
| Cobalt (dissolved) | | | |
| Copper | | | |
| Coumaphos | | | |
| Cyanide | | | |
| Cyfluthrin | | | |
| Cypermethrin | | | |
| Cyromazine | | | |
| DDT | | | |
| Demeton | | | |
| Di(2-ethylhexyl)-phthalate (DEHP) | | | |
| Diazinon | | | |
| Dibutyl phthalate | | | |
| Dichlorobenzene | | | |
| Dichloro-methane | | | |
| Dichlorvos | | | |
| Dieldrin | | | |
| Di-ethylhexyl phthalate | | | |
| Diflubenzuron | | | |
| Dimethoate | | | |
| Dimethyl phthalate | | | |
| Dioctyl phthalate | | | |
| Diuron | | | |
| Doramectin | | | |
| EDTA | | | |

| List of substances | Discharged (tick) | Stored (tick) | Further information (concentration, volumes) |
|----------------------------|----------------------|------------------|---|
| Endosulfan | | | |
| Endrin | | | |
| Fenclorphos | | | |
| Fenitrothion | | | |
| Fluocifuron | | | |
| Fluoranthene | | | |
| Fluoride (dissolved) | | | |
| Formaldehyde | | | |
| Hexachlorobenzene (HCB) | | | |
| Hexachlorobutadiene (HCBd) | | | |
| Hexachlorocyclohexane | | | |
| Hydrogen sulphide | | | |
| Indeno(1,2,3-cd)-pyrene | | | |
| Ioxynil | | | |
| Iron | | | |
| Isodrin | | | |
| Isoproturon | | | |
| Ivermectin | | | |
| Lead and compounds | | | |
| Linuron | | | |
| Malachite green | | | |
| Malathion | | | |
| Mancozeb | | | |
| Maneb | | | |

| List of substances | Discharged (tick) | Stored (tick) | Further information (concentration, volumes) |
|--------------------------------|----------------------|------------------|---|
| MCPA | | | |
| Mecoprop | | | |
| Mercury and its compounds | | | |
| Methiocarb | | | |
| Mevinphos | | | |
| Napthalene | | | |
| Nickel and compounds | | | |
| Nonyl phenol (4-Nonylphenol) | | | |
| NTA | | | |
| Octylphenol | | | |
| Omethoate | | | |
| Para-para DDT | | | |
| PAHs | | | |
| PCSDs | | | |
| Pendimethalin | | | |
| Pentachloro-benzene | | | |
| Pentachlorophenol (PCP) | | | |
| Permethrin | | | |
| pH outside of range 5.5 to 9.0 | | | |
| Phenol | | | |
| Pirimicarb | | | |
| Pirimiphos-methyl | | | |
| Prochloraz | | | |
| Propetamphos | | | |

| List of substances | Discharged (tick) | Stored (tick) | Further information (concentration, volumes) |
|------------------------|----------------------|------------------|---|
| Propyzamide | | | |
| Silver (dissolved) | | | |
| Simazine | | | |
| Sodium | | | |
| Styrene | | | |
| Sulcofuron | | | |
| Sulphate | | | |
| Tecnazene (total) | | | |
| Tetrachloroethylene | | | |
| Thiabendazole | | | |
| Tin (inorganic) | | | |
| Toluene | | | |
| Triallate | | | |
| Triazophos | | | |
| Tributyl phosphate | | | |
| Tributyltin compounds | | | |
| Trichlorobenzene | | | |
| Trifluralin | | | |
| Triphenyltin compounds | | | |
| Vanadium | | | |
| Xylene | | | |
| Zinc | | | |